



Planning Committee Regular Meeting

Time: December 5, 2020 09:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89421968207?pwd=RVhuUVpLbVdIaTkvS0NrOTAvY0drZz09>

Meeting ID: 894 2196 8207 Passcode: 796871

Present: Stephanie Sams, Rob Harrahill, June Thomas, Alison Hynd, George Hynd, Ashley Brooks & Trey Zimmerman

Minutes

1. Call to Order by Stephanie at 9:32 am.

2. Adoption of Agenda for December 5, 2020 Meeting.

Stephanie requested motion for the adoption of Agenda for of December 5, 2020 Meeting. George made a motion to adopt the Agenda and Rob seconded. The Agenda was unanimously adopted.

3. Approval of the Minutes of the November 21, 2020 Planning Committee Meeting.

Stephanie requested motion for the approval of the Minutes and corrections of the November 21, 2020 Planning Committee Meeting. Alison made a motion to approve and correct the Minutes and Ashley seconded. The Minutes were unanimously approved.

4. Information Items:

a. Marketing/Outreach - Rob is still working on website. June and Robin submitted list of organizations that they distributed flyers to. Stephanie will set up a paypal.com account, however, we do not have 501(3)(c) letter, which is required. Stephanie will also distribute flyers to Christopher at Joint Base Charleston. June suggested committees have own elected chairs that report to a board member.

In the Minutes of 10/24/20 Paragraph #6 states. Information Items:

a. Erskine Preopening Conditions – Subcommittees will be designated assigned checklist items as appropriate

b. Committee Formation - Subcommittees will commence meeting independently and subcommittee leaders will report committee progress at regular planning committee meetings.

b. Finance - Stephanie stated bank account is the same. She received a bill from attorneys for \$1k and SC Charter Alliance membership for \$4k. Ashley B. will check if bills can be reimbursed from P&I Grant. Melissa from McKay Kiddy is preparing budget. Paul Jasin is working on facility loan.

c. Facility - This week, Trey will prepare a Letter of Intent for the building. Stephanie will contact Kevin Kiebler to meet with him regarding financing.

d. Fundraising - Alison stated there is a meeting Thurs. Dec. 10 at 1pm.

e. Curriculum - Rob inquired about multisensory math training for the teachers. Rob and Stephanie are looking at dates of August 4, 5, 6, 2021. The training can handle 100 participants at \$1500 a day (2 days) equals \$3k.

For further information regarding each subcommittee please see individual reports of each leader.

At 11:25 am, Stephanie requested motion to adjourn Meeting to start Executive Session. Ashley made motion to adjourn meeting and Rob seconded. Unanimously accepted.

5. Executive Session for contractual matters:

Called to Order by Stephanie at 11:26 am.

At 11:28 am, Stephanie requested motion to adjourn to end Executive Session. Rob made motion to adjourn meeting and Ashley seconded. Unanimously accepted.

6. Action Items:

Called to Order by Stephanie at 11:28 am.

a. Complaint/Grievance Policy

b. Contractual matters - Rob made a motion to move ahead with building. George seconded. Unanimously accepted. Trey abstained.

7. Public Comments (*2 minutes per speaker; please state your name and address*). There were no public comments.

Future events/meetings:

Fundraising Meeting Thurs., Dec. 10, 2020 at 1pm.

Community Parent Info Meeting via Zoom Tues., Dec. 15, 2020, at 6 pm. There will be a face book invite for 1 hour.

Next board (working) meeting is Sat., Dec. 19, 2020 at 9:30am

8. Meeting adjourned by Alison at 11:31 am, seconded by George. Unanimously accepted.

Submitted by:

June Thomas

