



### **Planning Committee Meeting**

Time: March 13, 2021 09:30 AM Eastern Time (US and Canada)

Join on Zoom:

Meeting ID: 860 6018 3623

Passcode: 110723

Present: Stephanie Sams, Rob Harrahill, June Thomas, Ashley Brooks, Alison Hynd, George Hynd, Trey Zimmerman, Eric Bentson.

Alan Linkous, Esq., Gates School's Bond Council, Paul Jasin, Managing Director, Specialized Public Finance, Inc., Dallas, Texas.

### **Minutes**

1. Meeting called to Order by Stephanie at 9:38 am.
2. Correction made on Agenda for 3/13/21 by Stephanie. #6. Action Items: should be "Board" not "Bond" Resolution. Motion made by Stephanie. Seconded by Rob. Unanimously accepted.
3. Motion to approve Minutes from 2/20/21 meeting by Alison. Seconded by Rob. Unanimously accepted.
4. There were no public comments. Motion to move into Executive Session for personnel matters made at 9:39 am by Stephanie. Seconded by Rob. Unanimously accepted. Started Zoom Meeting Executive Session at 9:43 am, Meeting ID: 861 3342 1956; Passcode: 754054
5. Executive Session  
Motion to move out of Executive Session made at 11:06 am by Stephanie. Seconded by Rob. Unanimously accepted. Started Zoom open meeting at 11:09 am, Meeting ID: 860 6018 3623; Passcode: 110723.
6. Action Items:

#### Board Resolution

George moved to accept Board Resolution with amended statement of selection of Design-Builder in paragraph below.

**"FURTHER RESOLVED**, that the selection of [\_\_\_\_\_], as Design Builder for the Project, is hereby ratified, and the execution of a pursuant to Standard Form of Agreement between Owner and Design Builder (AIA Document A141 - 2014) as will be approved in final form and substance by an Authorized Representative (defined below) upon the advice of Borrower's Counsel is hereby authorized by the Board."

Seconded by Rob. Unanimously accepted.

Stephanie is to revise paragraph later.

7. Information Items:

a. Enrollment

Stephanie stated Gates has 150 applicants.

b. Staffing

Stephanie stated there is a hold on teacher hiring. In a few weeks when financial and facility situations are updated we will start hiring again. Rob discussed upcoming Teacher Fair. Ashley will discuss offering teachers positions by mid-April. Ashley stated she and Stephanie have identified someone as Principal/Academic Lead, working on background check, etc. Also has a Director of Curriculum/OG Services person in mind. This person is a Certified Academic Language Therapist.

Stern Center training is the end of June. There are fifteen (15) spaces being held.

June knows somebody that is interested in the nurse position. Ashley B. spoke on her new cell telephone number to give out to people.

c. Marketing

Rob responded that Ashley G. is phenomenal about posting the location. George asked if Rob can share press release with the Board. Ashley G. found a company that will assist Gates with promotional items. She wants to know what kind of uniform is required. Ashley B. replied, t-shirts with navy and green logo.

d. Finance

Stephanie will send revised budget to Board members.

e. Facility

Ashley B. asked if Trey can email Board contracts. Stephanie offered to do this.

f. Fundraising

Alison resolved the paypal.com issue regarding the donate button. Alison says the donate button should link with paypal.com and will give this link to Rob for the website. Ashley G. will handle the Facebook page link for donations. Alison asked Ashley G. if she had the statement from Facebook. Ashley G. answered yes. Stephanie is working on fundraising for the playground. Rob stated

another school uses the same composite surface for handicap parking spaces and playground and suggest this will be good as the surface.

Alison asked if Rob ever used any fundraising software programs. Rob replied yes, all donations will have to match, can start in Excel. Non profits used Little Green Light, will email Alison more software programs.

Future events/meetings:

Sat., March 27, 2021 at 9:30 am, Board working meeting.

8. Meeting was adjourned 12:10 pm

Submitted by:

June Thomas