



Planning Committee Meeting

Time: August 28, 2021 9:30pm Eastern Time (US and Canada)

Join on Zoom:

Meeting ID: 914 2900 2282

Passcode: 450992

Members Present: Eric Bentson, Ashley Goverman, Rob Harrahill, Alison Hynd, George Hynd, Stephanie Sams, June Thomas, Wayne Wright, Trey Zimmerman

Administration Attendees: Ashley Brooks and Summer Brown

Minutes

1. Call to Order at 9:33am by Stephanie Sams
2. Adoption of Agenda for August 28, 2021 Meeting; motioned by Rob Harrahill; second by Wayne Wright
3. Minutes approved for our last regularly scheduled meeting on July 24, 2021 and two emergency board meetings held on August 8, 2021 and August 15, 2021. Motioned by Wayne Wright; second by George Hynd.
4. Public Comments (2 minutes per speaker; please state your name and address) No public comments.

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5. Executive Director's report:

- a. Playground is almost finished. 2 out of 3 pieces are complete with the last being completed over the weekend. Fencing will be installed Monday.
- b. The first silent fire drill was completed and successful.

6. Principal's Report:

- a. Car Rider is going very smoothly for both drop off and pick up.
 - b. Working to get all parents connected on Seesaw
 - c. Zoom Open House in the planning stages.
 - d. Weekly newsletters planned for staff and parents from Dr. Brown
 - e. MAP testing to begin next week
 - f. Erskine has scheduled weekly SPED check ins
 - g. IEP meetings going well
 - h. Daily accommodations and service logs required by Erskine. SPED Coordinator has created a form for daily log for teachers
7. Facility update: Playground almost complete. Wayne pleased with his walk through. Strayer will still have the designated rooms in the back of the building for regulatory purposes as well as the sign facing 526, yard signs, and banners. They are strictly virtual now and if necessary would be an evening only campus. Wayne Wright asked about a contractor to install the donated flag pole in the front of the building.
8. They will work with Ashley Brooks on additional contact information for our workers compensation policy.
9. Marketing: No updates.
10. Fundraising: Alison Hynd mentioned setting up options for monthly donations and a matching program. Dr. Brown will include a call for volunteers to join the fundraising committee in her weekly newsletter. Other fundraising ideas on the agenda include a virtual silent auction and golf tournament in the Spring. With fundraising, we need to determine what the funds will be going to. Needs mentioned include: further teacher development (Associate level training for teachers,) creating green spaces, after school program, and expanding the Imagination Station.



11. Finance update: Eric Benton and Melissa Kitty were introduced. September 30th next reporting deadline. Eric will reach out for the needed financial documents.

12. 5th Day Count of Students determines funding from Erskine. 102 students enrolled via PowerSchool. Some students did withdraw leading up to the first day due to Covid. Reevaluation of funding will occur on the 135th day. There are a few slots available in grades 1, 3, 4, and 5.

13. Erskine promotional video filming is scheduled for second week in September.

14. Move into Executive Session with no objections at 10:17am.

15. Moved out of Executive Session with no objections at 12:35pm

16. New DHEC guidelines will be sent to Board Members to decide if our COVID policy needs to be updated.

17. Next meeting is scheduled for September 25, 2021.

18. Motion to adjourn at 12:37pm by George Hynd. Second by Rob Harrahill

Minutes submitted by Ashley Goverman

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