



### **Board of Directors Meeting**

Time: September 25, 2021 Eastern Time (US and Canada)

Join on Zoom:

Meeting ID: 860 2923 7674

Passcode: 690704

Members Present: Eric Bentson, Ashley Goverman, Rob Harrahill, Alison Hynd, George Hynd, Stephanie Sams, Wayne Wright, Trey Zimmerman

Administration Attendees: Ashley Brooks and Summer Brown

### **Minutes**

1. Call to Order at 9:32am by Stephanie Sams
2. Adoption of Agenda for September 25, 2021 Meeting; motioned by Alison Hynd; second by George Hynd
3. Public Comments (2 minutes per speaker; please state your name and address) No public comments.
4. Executive Director Report:

5010 Wetland Crossing Rd.  
North Charleston, SC 29418  
[info@gatesschool.org](mailto:info@gatesschool.org)  
[www.gatesschool.org](http://www.gatesschool.org)



- a. All security door access points were installed this week. Every point now requires a key card. All staff have key cards. Visitors will be clicked in and out.
- b. HVAC system originally had trouble regulating and have been worked on several times. Thermostats were faulty so some were replaced. Company recommends building balancing to move sensors to classrooms from hallways. Cost would be \$1800 so holding off for now as the replacing of thermostats have helped for now.
- c. Researching a new cleaning company due to consistency errors with the current contracted company. Price is the concern.
- d. The last piece of IT was installed on September 24, 2021. Cameras are now installed in hallway, front of the building, playground, and backdoor. They record 24/7 and hold 30 days of data.
- e. Net spinner in need of repair on playground. Should have someone out in the next week to repair.
- f. Bulk of remaining furniture came in last week. Couple of items outstanding.
- g. First alarmed fire drill: Everyone was out of the building in 3 minutes and 1 second.
- h. Service Master will be coming to clean tiled floors on October 9th.
- i. Payroll is now up and functional, including employee benefits and PEBA. Aflac and retirement accounts will provide info next week and get with interested staff members to be in place on 11/1.
- j. COVID: 3 positive students and 3 positive staff total for year. Positive cases have to be reported to Eriskine. Then they report to DHEC. Eriskine has a 9 point form filled out weekly. We have a shareable Excel spreadsheet updated daily with a live link that is available to the public.
- k. Powerschool: Currently working on 45 day report, similar to the 5th day report. 105 student enrolled. Transfer for request for records complete as of yesterday by Rachel Jones by reaching out to all previous schools.





- b. Focusing on October as Dyslexia Awareness Month with social media campaign and newly designed shirts added to the store.

7. Fundraising:

- a. Zoom meeting with Fundraising committee being held on Thursday at 11am. Will ask volunteer with previous experience to become the Chair.
  
- b. Dr. Brown will include another call for fundraising volunteers. Considering a fundraising volunteer representative for each classroom.
  
- c. Manager of Cici's Pizza made contact to schedule spirit nights.

8. Enrollment:

- a. 105 Students. Application for new year will be more streamlined and require documents at the same time as submittal of application. Open enrollment will be pushed to January/February with a lottery being held in March. That will put our process in line with CCSD school choice. Students already enrolled have priority. The plan is to grow 2nd grade to 2 classrooms. Potential: 15 incoming 1st graders 15 incoming 2nd graders, 15 incoming 3rd graders, with a few spots available in 4th and 5th. We do have students wanting to transfer to fill current vacancies. Current building will allow for growth through 7th grade, as is. Will need to plan for additional 2 classrooms for 8th grade expansion.

9. Facility:

- a. General Wright coordinated with VFW and got 15 flags donated for classrooms. Marleen Ott delivered them to Ashley Goverman. Eric Bentson has a large bulletin board to deliver. Planning for large flag pole in the front is in process.



10. Moved into executive session at 10:39am with no objections.

11. Moved out of executive session at 11:55am with no objections.

12. Action Items:

- a. George Hynd motions to approve the resolution to transfer to Limestone as presented.  
Unanimously passed.

13. Adjourned at 11:58am with no objections.

Minutes submitted by Ashley Goverman

5010 Wetland Crossing Rd.  
North Charleston, SC 29418  
[info@gatesschool.org](mailto:info@gatesschool.org)  
[www.gatesschool.org](http://www.gatesschool.org)