



Gates Charter School Board of Directors 2023 Election Timeline

01/24/2023: Call for Board Candidates will be distributed to the public. Each prospective board member must complete an online filing form. PCSASC will have these available online for submission/distribution. If a board candidate is not able to complete the online candidate filing form, it is the school's responsibility to assist the candidate with data entry. Links will be created from school's website.

Link to Candidate form: <https://forms.gle/XibhsLE4EAb7QLSu6>

2/3/2023: Close of filing period. Candidate filing will be closed at 4 PM EST.

2/9/2023: Candidate information and application answers posted online.

2/21-23/2023: Election. Voting opens with e-ballot links emailed to each parent/guardian and employee of school. Voting will open at **8 AM on Tuesday, February 21, 2023** and close at **4 PM on Thursday, February 23, 2023**. There is one vote per child enrolled in the school and one vote per employee. Voting will be available via e-ballot allowing parents and employees to vote via the internet. Each ballot will have a unique pin number to ensure confidentiality and integrity of the process. Computers and paper ballots will be available at the school during normal school hours for families with no internet access or with limited computer knowledge.

2/23/2023: Election results will be certified, and elected school board members will be announced publicly.

2/23/2023: The newly elected board member will take office and be formally sworn in at the regularly scheduled February board meeting. This completes the election process.

Meeting and Training Requirements:

Board Members are required to attend all board meetings.

Mandated Board Training – All board members are required to attend board training within 1 year of being elected